



Award of Contract – Wheeled Bins

Report Author

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Purpose of Report

This report seeks approval to award the contract for the supply of wheeled bins for the next three years.

Recommendations

That Cabinet approves the award of the wheeled bin contract to IPL Plastics for a period of three years.

Decision Information

Is this a Key Decision?	Yes
Does the report contain any exempt or confidential information not for publication?	Yes – the Appendix is restricted due to its commercial sensitivity.
What are the relevant corporate priorities?	Sustainable South Kesteven
Which wards are impacted?	All Wards

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 The Council's annual spend on wheeled bins is £100,000 per annum. In accordance with the Council's Contract Procedure Rules, a procurement exercise has been undertaken to identify a preferred supplier to provide the service for three years.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Procurement

- 1.2 A compliant procurement process has been followed to identify a preferred supplier for wheeled bins. The process has been supported by Welland Procurement and was conducted in accordance with best practice and the Public Contract Regulations 2015. The principles of transparency, equity and fairness have been adhered to throughout the process.

Completed by: Helen Baldwin, Procurement Lead

Legal and Governance

- 1.3 A compliant procurement exercise has been undertaken, and Cabinet is the appropriate body to take this decision.

Completed by: James Welbourn, Democratic Services Manager and Deputy Monitoring Officer

2. Background to the Report

- 2.1. The Council has a statutory duty under the Environmental Protection Act 1990 (EPA 1990) to collect residual and recycling waste from every household within the district. This law also gives Councils the authority to determine the size, type and quality of the bins.
- 2.2. South Kesteven District Council (SKDC) provide two bins to each household. This includes a black bin for residual waste and a silver bin for dry mixed recycling. Should the resident participate in the garden waste collection service, then a green bin is also provided. Purple lidded paper and card bins are currently supplied by Lincolnshire County Council.
- 2.3. In addition to the statutory requirements to supply the bins, the Council has a duty of care to employees and residents to provide a service which is compliant with Health and Safety regulations. The bins provided by the Council are of a high quality and can withstand the bin emptying process. Bins which are purchased at shops by residents can be of low quality and risk 'bouncing' off the lifting gear and causing an injury.
- 2.4. To ensure the Council complies with the requirements of the EPA 1990, it delivers bins to the residents of the district as required. To ensure a good stock of bins, there are regular deliveries of bins throughout the year.
- 2.5. A tender exercise has been undertaken to secure a supplier with the ability to meet the demands of the Waste Service. The contract specification requires that high quality bins can be delivered within the agreed timescales in the desired quantities.
- 2.6. A total of four tenders were received and evaluated on a 60% price and 40% quality split. Following evaluation and moderation, IPL Plastics were the successful tenderer.

3. Other Options Considered

- 3.1 No other options were considered due to the statutory requirement to provide the receptacles (bins) under the EPA 1990.

4. Reasons for the Recommendations

- 4.1. The Council has a statutory duty under the EPA 1990 to provide suitable receptacles (bins) to residents. This contract allows the Council to fulfil this requirement.

- 4.2. A failure to provide bins would mean the Council is in breach of its statutory duties under the EPA 1990.

5. Appendices

- 5.1 Appendix 1 – Procurement summary report – please note this appendix is exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as it contains information relating to the financial business affairs of the Council and contains commercially sensitive information.